

Vehicle & Pedestrian Access- Procedures & Rules

Pedestrian Entry

All pedestrians must enter the building through the Labor Entrance- Southwest Check-In for security screening and credentialing allowing them access to the show floor. Matching government issued photo ID is required. No individuals under 18 years of age are permitted on the show floor during move-in / out.

Vehicles Entering the Building

Due to fire marshal safety rules vehicles that have been given permission to enter the building must have their engines turned off once they get to their space and the vehicle must be unloaded and exit the building within 20 minutes of the time of entry. Public Safety, Demers Exposition and the NMMA are required by BCEC policy to manage and enforce these rules. Non-adherence to these rules will compromise the special exception given to us allowing vehicles to enter the building. **Parking inside the building is strictly prohibited.**

General Rules for Vehicle Entry:

1. Only the driver of the vehicle may enter the building with the vehicle. All other passengers must exit the vehicle and enter the building through the Labor Entrance- Southwest Check-In for security screening and credentialing allowing them access to the show floor.
2. No individuals under 18 years of age are permitted to be in a vehicle entering the show floor during move-in / out.
3. A move-in/out access sticker must be displayed on the driver's side of the windshield. (sticker will be issued at South Staging Lot or West Service Rad guard shack)
4. A 20-minute time slot will be allotted for unloading. After this time, the vehicle must exit the building. If your set up is not complete, you may park your vehicle in the designated parking area in the South Lot and return to your space to complete set-up by access the facility through the Labor Entrance- Southwest Check-In.

A. Door 61 Access

To enter with your vehicle through Door 61, you must comply with the following requirements:

-Vehicles Towing Boats for Display:

- Vehicle must first check in at the South Staging Lot where you will receive a pass.
- Vehicle may enter only if they are towing a boat.
- All vehicles will be issued a BCEC check-in pass and window access sticker which will allow access of the vehicle and driver access to drive into the building.
- The boat must be unloaded, and the vehicle must exit the building within 20 minutes of the time of entry.

-Vehicles with Trailers or Trucks Below Dock Height:

- Vehicles with trailers or trucks below standard dock height (typically 44"-48") carrying display-related items (e.g., boat dollies, boat stands, keel supports) may enter.
- Items must be unloaded and the vehicle must exit the building within 20 minutes of the time of entry.

B. Loading Dock/Ramp Access

Vehicles not permitted through Door 61 or if directed by NMMA or Demers Staff to enter the show floor via the ramp doors or access the loading docks need to do the following:

- Vehicle must first check in at the South Staging Lot where you will receive a pass.
- Vehicle will then proceed to the West Service Road Guard Shack where they will be issued a BCEC check-in pass and a window access sticker which will allow access of the vehicle and drive into the building if they are towing a boat or access to the loading docks.
- If entering the show floor with a boat the boat must be unloaded, and the vehicle must exit the building within 20 minutes of the time of entry.
- If accessing the loading docks once unloaded the vehicle must vacate the loading dock and exit the property or park in the South Staging Lot.

Parking inside the building during move-in / out is strictly prohibited.

Adherence to these rules is mandatory for entry, access, unloading, set-up / dismantle.